



## ACCOUNT OPENING DOCUMENTATION – PERSONAL ACCOUNT

### Documents to be furnished by Applicant

**1. Letter of Introduction ( LI ) and/or banker's reference from other banks ( top-tier banks only )**

The LI is to be forwarded direct to us by the introducing bank which amongst others should provide complete information on the types of account held (deposit, loans etc), date account/s opened, conduct of the account as well as the average and present balance of the account.

For present HSBC account holder, please let us know the name of the branch of account to enable us to obtain a Group Introductory Form from the branch.

Intermediaries (e.g. trust companies) have to complete the Intermediary Introduction Certificate.

**2. Copy of I/C / Passport**

To be certified by any HSBC Group member officer

### Bank Documents to be completed by Applicant

**1. Specimen Signature Cards**

To be signed by the authorised signatories in the presence of any HSBC Group member officer.

**2. Account Opening Form**

To be completed as appropriate and signed by the Authorised Signatories.

**3. Call/Time Deposit Placement Form**

To be completed as appropriate and signed by authorised signatories.

*\*Please note that the above are the basic documents required and is not exhaustive.  
Additional documents required will be notified accordingly.*

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