



Business Account Application Form

Please submit this completed form to your nearest HSBC branch

The Manager
HSBC Bank Malaysia Berhad
(Company No. 127776-V)

Please open an account in our name with the following details.

Please (✓) where applicable:

Account Requirement

1. I / We would like to apply for:
- BusinessVantage Current Account
 - Business Current Account
 - Time Deposit Account
 - Foreign Currency Account – Currency Type : _____ (please specify)

2. a) Purpose of account: _____
e.g. working capital, dividend account, export payment
- b) I / We are the beneficial owner of the funds of the account
- I / We are holding the funds in the account on behalf of a 3rd party _____
Please provide the name and a copy of the identification document of the 3rd party
- I / We are holding the funds in the account on behalf of more than one 3rd party (Please provide **Professional Intermediary Certificate** which can be obtained from our staff)
- c) I/We are transferring my/our account from another Financial Institution.
Please state reason for such transfer: _____

Customer Information (Please complete all sections)

We are a: <input type="checkbox"/> Limited Company <input type="checkbox"/> Embassy / Diplomatic Office <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Registered Club / Society / Association <input type="checkbox"/> Partnership	We are a: <input type="checkbox"/> Non-Bumiputra controlled company <input type="checkbox"/> Bumiputra controlled company
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Registered name: _____

Registration no.:	Date of registration / incorporation (dd/mm/yy):	Country of registration / incorporation:
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Mailing address (please provide street address): _____ _____ _____ _____ _____ _____ Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Business address (if different from mailing address): _____ _____ _____ _____ _____ _____ Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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Business telephone no.:	Business e-mail :
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Fax no.:	Business website :
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Details of Contact Person

Name: _____

Telephone no.:	Mobile no.:	E-mail address:
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Business Information

Please complete this section to help us understand your business needs.

Nature of business / industry :		
1. _____ %	2. _____ %	
State countries where business has frequent dealings with :		What is the business expected average monthly credit balance? <input type="checkbox"/> below RM10,000 <input type="checkbox"/> RM10,000 – RM20,000 <input type="checkbox"/> above RM20,000
Is the business regulated by any regulatory authority? <input type="checkbox"/> No <input type="checkbox"/> Yes (Name of regulatory authority) _____		How much cash the business expects to deposit (on average) every month? <input type="checkbox"/> below RM10,000 <input type="checkbox"/> RM10,000 – RM50,000 <input type="checkbox"/> above RM50,000
Source of funds for initial deposit (if more than RM100,000). <input type="checkbox"/> Own funds <input type="checkbox"/> Inter-company transfer <input type="checkbox"/> _____ others		How many cheques the business expects to issue every month? <input type="checkbox"/> below 10 <input type="checkbox"/> 11 – 50 <input type="checkbox"/> above 50
Paid up capital (in Ringgit Malaysia) : RM	Number of employees :	Business's annual sales turnover (in Ringgit Malaysia) : RM
Name of parent company (if any) :		Subsidiary companies (in / outside Malaysia) (if applicable) :
Country where parent company is based :		Associate companies (if applicable) :
Is company publicly traded? <input type="checkbox"/> No <input type="checkbox"/> If Yes, name of stock exchange _____ _____	Is parent company publicly traded? <input type="checkbox"/> No <input type="checkbox"/> If Yes, name of stock exchange _____ _____	What other banks do you bank with? _____ _____ _____

Cheque Book Application / Automated Cheque Book Re-ordering

2 cheque books will be automatically issued upon account opening. If you require more, kindly indicate below:
 Please issue an additional _____ cheque books upon account opening.

To enjoy the Automated Cheque Book Re-ordering facility, please indicate below the number of cheque books for each re-order:
 We require _____ cheque books.

If the number of cheque books to be re-ordered is not indicated, it will be defaulted to 2 cheque books for each re-order.

Note:

- Automated re-ordering of cheque books is only triggered when 60% of existing cheques have been presented to the Bank for payment.
- Your account will be debited with the stamp duty and courier charges relating to the cheque book re-ordering.
- All cheque books will be couriered to your mailing address. Please ensure that your mailing address is not a P.O. Box.

Audit Confirmation of Balance Request

Please mail to my/our auditor, an audit confirmation of my/our balances.

With effect from :	Auditor's name and address : _____ _____ _____ _____
Financial year end :	
Frequency required <input type="checkbox"/> Yearly <input type="checkbox"/> Half yearly <input type="checkbox"/> Quarterly	
_____ Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

Note: Charges of RM10 for Automail and RM50 for Manual are applicable for Audit Confirmation of Balance Request.

Account Services

I / We would like to subscribe to the following services

Business Connect			Business Express
Business Telephone Banking (BTB)	Business Internet Banking (BIB)	Business SMS Alert (BSA)	Business ATM Card (BAC)

IMPORTANT NOTE

Please cancel all unused portion(s) on this page to prevent any tampering

Company Set Up [For BIB]																
With the set-up of BIB, e-statements (up to 15 prior months) are available for download. No hardcopy statements will be issued.	Transactions to be approved by: <input type="checkbox"/> One to approve <input type="checkbox"/> One or two within a signature group to approve <input type="checkbox"/> One or two within 2 signature groups to approve Note: By default, all transactions will be set as "one to approve" unless stated otherwise															
Please automatically link all accounts to BIB <input type="checkbox"/> Yes <input type="checkbox"/> No Note: By default, all future company accounts will be automatically linked unless stated otherwise.	Do you wish to subscribe for the following services: AutoPay/Bulk Payment: <input type="checkbox"/> Yes <input type="checkbox"/> No Note: By default, these services are not included. Internet Trade Services: <input type="checkbox"/> Yes <input type="checkbox"/> No															
Account/BIB User to be set up by <input type="checkbox"/> One Primary User <input type="checkbox"/> Two Primary Users Note: By default, BIB services will be set up by One Primary User unless stated otherwise.	<table border="0"> <tr> <td><input type="checkbox"/> Transfer to non-designated payee</td> <td>Company's Maximum Daily Limit</td> <td>RM _____ #</td> </tr> <tr> <td><input type="checkbox"/> Transfer to own account</td> <td></td> <td>RM _____ #</td> </tr> <tr> <td><input type="checkbox"/> Bill Payment</td> <td></td> <td>RM _____ #</td> </tr> <tr> <td><input type="checkbox"/> AutoPay/Bulk Payment</td> <td></td> <td>RM _____ #</td> </tr> <tr> <td><input type="checkbox"/> All Transactions</td> <td></td> <td>RM _____ ##</td> </tr> </table>	<input type="checkbox"/> Transfer to non-designated payee	Company's Maximum Daily Limit	RM _____ #	<input type="checkbox"/> Transfer to own account		RM _____ #	<input type="checkbox"/> Bill Payment		RM _____ #	<input type="checkbox"/> AutoPay/Bulk Payment		RM _____ #	<input type="checkbox"/> All Transactions		RM _____ ##
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Delegates/Users (i.e. persons nominated and authorised by the customer to use the Service)																
Name: _____																
<i>Please provide details on page 6/7</i>																
<input type="checkbox"/> BTB enquiry only <input type="checkbox"/> BIB enquiry only <input type="checkbox"/> Transact via BTB* <input type="checkbox"/> Transact via BIB** <input type="checkbox"/> Primary User	<input type="checkbox"/> BAC Delegation Authority & Limit Max. daily cash withdrawal RM _____ Note: If no amount is stated, the default limit is RM5,000															
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Declaration

- I/We confirm that the information given in this application is true, complete and not misleading, and authorise the Bank to confirm this from any source the Bank may choose. I/We will furnish such identification and/or supporting documents as may be required by the Bank for its due diligence.
- I/We confirm that I am/we are not insolvent, no statutory demand has been served on me/us and no legal proceedings or regulatory investigations have been commenced against me/us at the time of this application.
- I/We have not had any financial institution close my/our account with them.
- I/We have access to and have read the latest version of the Bank's Generic Terms & Conditions and Specific Terms & Conditions for Commercial Banking (available at www.hsbc.com.my) and I/we agree to be bound by the same (including all amendments thereto from time to time) should the Bank accept my/our application for account opening.
- I/We understand that acceptance of this application is at the Bank's sole discretion and the Bank need not furnish any reason for rejecting this application.
- I/We understand that the Bank reserves the right to close the account(s) if any documents requested by the Bank are not received within the stipulated timeframe; and that pending such receipt, the Bank is at liberty to suspend/restrict usage of the account(s) including but not limited to, restricting transfer of monies to third parties; and in event of closure, the Bank is at liberty to remit the monies in the account(s) to the source from where it came.
- *I/We hereby certify that our company is Resident Non-Resident Controlled in accordance with the definition in the Exchange Control Regulation and undertake to notify the Bank immediately of any change in this status.
- If I/we have stated in this application that I am/we are acting on behalf of 3rd party(ies), I/we confirm that I am/we are properly authorised by our principal(s) to do so in respect of this application.
- Unless otherwise stated in this application, I/we confirm that I am / we are not acting on behalf of undisclosed 3rd party(ies).
- I/We confirm that all documents furnished to the Bank in support of this application are up-to-date, correct, true and valid under applicable laws and in accordance with all relevant constitutional documents.

* Applicable to limited company only

Definition of a Non-Resident Controlled Company (NRCC)

A company which is resident in Malaysia is deemed to be non-resident controlled (i.e. controlled, directly or indirectly, by non-resident) where:

- More than 50% of its shareholding is held by non-residents and/or NRCCs;
- It is a branch of a company which is incorporated outside Malaysia;
- The majority shareholding is held by residents, but the ultimate right of control is held by non-residents and/or NRCCs; or
- Although the ultimate right of control is held by residents, the majority shareholding is held by non-residents and/or NRCCs.

SIGNED FOR AND ON BEHALF OF THE APPLICANT **

<p>1. Full name in BLOCK LETTERS</p> <p>_____</p> <p style="text-align: right;"><i>Please provide details on page 6/7</i></p> <p>Relationship with the Applicant</p> <p><input type="checkbox"/> director / partner / sole proprietor / office-bearer</p> <p><input type="checkbox"/> company secretary / employee</p> <p><input type="checkbox"/> (please specify) _____</p>	<p style="text-align: right;">Signature</p> <p style="text-align: right;">(S.W.)</p>
<p>2. Full name in BLOCK LETTERS</p> <p>_____</p> <p style="text-align: right;"><i>Please provide details on page 6/7</i></p> <p>Relationship with the Applicant</p> <p><input type="checkbox"/> director / partner / sole proprietor / office-bearer</p> <p><input type="checkbox"/> company secretary / employee</p> <p><input type="checkbox"/> (please specify) _____</p>	<p style="text-align: right;">Signature</p> <p style="text-align: right;">(S.W.)</p>
<p>3. Full name in BLOCK LETTERS</p> <p>_____</p> <p style="text-align: right;"><i>Please provide details on page 6/7</i></p> <p>Relationship with the Applicant</p> <p><input type="checkbox"/> director / partner / sole proprietor / office-bearer</p> <p><input type="checkbox"/> company secretary / employee</p> <p><input type="checkbox"/> (please specify) _____</p>	<p style="text-align: right;">Signature</p> <p style="text-align: right;">(S.W.)</p>

Dated this _____ day of _____, 20 _____

**To be signed by:

For Sole Proprietorship

For Partnership

For Limited Company

For Registered Club/Society/Association

For Embassy/Diplomatic Office

- the Sole Proprietor

- the Partner(s) authorised by the partnership resolution

- the person(s) authorised by a Board resolution

- the Office-Bearer(s) authorised by the governing body resolution

- H.E. Ambassador / High Commissioner

Customer Document Checklist *(Please check that all documents are submitted)*

Minimum Requirements <i>(subject to absolute discretion of the Bank)</i>	Customer Use	Bank Use Only/Remarks
1. 6 months' current account statements (where applicable) <i>(only for local Private Companies and local partnerships)</i>		
2. Initial deposit of RM10,000		
Documents for New Accounts (Company)	Customer Use	Bank Use Only/Remarks
1. Business Account Application Form		
2. (a) Photocopy of Identity Card (both sides) / Passport - of all Directors, Shareholders* / Ultimate Beneficial Owners and Account Signatories (b) Documentary proof of residential / permanent address of Shareholders* / Ultimate Beneficial Owners if differs from the address stated on the identification document * <i>Shareholding of 10% or more in respect of non-listed companies only</i> Note: Where a former or other name is indicated, documentary evidence is required, such as: - copy of a previous passport - copy of a marriage certificate - copy of any other official photo bearing documents that would contain the "former" or "other" name		
Company incorporated in Malaysia	Foreign company registered with Companies Commission of Malaysia (CCM)	
3. Latest Form 24 (Allotment of Shares) <i>(not required for a public listed company or an entity licensed by SC, BNM or LOFSA)</i>	3. N/A	
4. Latest Annual Return	4. Latest Form 80A (Annual Return of Foreign Company)	
5. Latest Form 49 (List of Directors)	5. Latest Form 79 (List of Directors of Foreign Company)	
6. Form 9 (Certificate of Incorporation of Private Company); or Form 20 (Certificate of Incorporation on Conversion to Public Company) - only for private company	6. Form 83 (Certificate of Registration of Foreign Company)	
7. Form 13 (Certificate of Change of Name) (if applicable)	7. Form 83A (Certificate of Change of Name of a Foreign Company) (if applicable)	
8. Latest Form 44 (Registered Office)	8. Latest Form 85 (Particulars of Change of Agent of Foreign Company) (if applicable) Latest Form 86 (Particulars of Change of Registered Office) (if applicable)	
9. Form 23 (Certificate of Commencement of Business) - only for public company	9. N/A	
10. Memorandum & Articles of Association		
11. Customer's mandate in the form of a Board Resolution adopting the Bank's proforma wording in "Board Resolution for Account of a Limited Company" (go to www.hsbc.com.my and click "Download Centre"), passed in accordance with customer's Articles of Association and preferably printed on customer's letterhead.		
12. Specimen Signature(s)		
Company Incorporated Overseas The above documents, where applicable, or their equivalent (if any)		
Representative Office of an Overseas Incorporated Company based in Malaysia In addition to the requirements for a Company Incorporated Overseas, the following documents should be obtained: • Copy of approval letter from Malaysia's Ministry of International Trade & Industry (MITI) (original to be sighted) • Copy of letter to MITI confirming the registered address of the Representative Office		
Manner of Certification of Documents (i) Company incorporated in Malaysia - certified as true copies by the Company Secretary (ii) Foreign company registered with CCM - certified as true copies by the foreign company's Agent in Malaysia (iii) Company incorporated overseas or Representative Office of an overseas incorporated company based in Malaysia - notarised by a #Notary Public practising in a HSBC Group panel law firm # This requirement is dispensed with if the applicant has an existing account relationship with a HSBC Group office, in which case the documents may be certified as true copies by the Company Secretary or equivalent officer, or by the relevant bank officer from the said HSBC Group office		
Documents for New Accounts (Sole Proprietorship/Partnership)	Customer Use	Bank Use Only/Remarks
1. Business Account Application Form		
2. Photocopy of Identity Card/Passport (both sides) - of Owner / all Partners and Account Signatories		
3. Form D/Form E and Business Registration Information Form		
4. Mandate (Sole Proprietorship) (go to www.hsbc.com.my and click "Download Centre") or Minutes of Partnership meeting adopting the Bank's proforma wording in "Resolution for Account of a Partnership" (go to www.hsbc.com.my and click "Download Centre") and preferably printed on customer's letterhead.		
5. Specimen Signature(s)		
Professionals governed by specific legislation In addition to the above <i>(except for Form D and latest print-out of CCM's Register of Businesses which are not applicable)</i> , the following documents should be obtained: • Annual practising certificate(s) / annual certificate(s) of registration issued by the Registrar of the profession's governing body • Schedule to the professional indemnity insurance policy <i>(if any) (not applicable for sole proprietorship)</i>		

